

# MALWANCHAL UNIVERSITY

INDORE (MADHYA PRADESH)

[Unit of MAYANK WELFARE SOCIETY]

(A Private University Established by the Madhya Pradesh Niji Vishwavidyalay Adhiniyam No.17 of 2007)  
Registration no. : MPPU20



**Corporate Office Address :**

104, Trishul Apartment, 5 Sanghi Colony  
A.B. Road, Indore-452008 (M.P.)

Email : info@malwanchaluniversity.com

Website : www.malwanchaluniversity.com

**University Address :**

Index City, NH-59A,  
Nemawar Road,  
District Indore-452016 (M.P.),  
Ph./Fax : 0731-4013656

**Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions**

**Date:- 19.05.2016**

## Minutes of the 1st Meeting of the Academic Council

Minutes of the 1<sup>st</sup> Meeting of the Academic Council held on 19/05/2016, at 2.00 PM in Conference hall of the Index Medical College and Research Centre Indore.

### The following Members attended the Meeting:

Dr. N.K.Tripathi, Vice-Chancellor	-Chairperson
Dr. M.R.Kural, Dean, IMCHRC, Indore	-Member
Dr. Prem Nyati, Dean Faculty of Medicine	-Member
Dr. Milind B.Limaye, Dean Faculty of Dentistry	-Member
Dr. Maya Patliya, Dean Faculty of Nursing	-Member
Dr. V.K. Arora, Prof & Head P.S.M, IMCHRC, Indore	-Member
Dr. Swati Prasanth, Prof & Head Paediatrics, IMCHRC, Indore	-Member
Dr. Magesh kumar, Prof Periodontology, IIDS, Indore	-Member
Dr. Kundenu Arya Bishen, Prof Oral Pathology, IIDS, Indore	-Member
Mr. Aslam khan, INC. Indore	-Member
Mrs. Allen Nitin Upadhyay, INC Indore	-Member
Dr. Vineet kumar Gohiya, - Controller of Examination	-Member
Dr. M Christopher, Registrar	-Member Secretary
Dr. H. L. Jain, Asso [Prof & HOD Physiology, MGM, Indore	-Member
Mr. Manish Patil, Prof & HOD, Anatomy, Vikram University	-Member
Dr. O.P.Tiwari, Prof & HOD Radio-Diagnosis, AIMS, Indore	-Member

The Vice Chancellor welcomed and introduced the Members of first Academic Council. He appraised the members about the initiatives taken and progress made in the development of the University after the joining of the Vice Chancellor on 3<sup>rd</sup> May, 2016

Agenda was taken up for discussion.

  
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Matters pertaining to the Establishment of the Malwanchal University:  
The Malwanchal University of Indore, Madhya Pradesh has been established by the Madhya Pradesh Niji Vishwavidyalaya Adhiniyam Act 2007 (No. 17 of 2007), objectives, salient features and powers of the University are specified in the Act.

- a) **Appointment and joining of the first Vice Chancellor:** Dr.N.K.Tripathi was appointed as the first Vice Chancellor of the University vide Madhya Pradesh Act (1) 2016 as per the sub clause of 5 of clause 17 of Madhya Pradesh Niji Vishwavidyalaya Adhiniyam Act 2007. The Vice Chancellor assumed charge on 3<sup>rd</sup> May 2016.
- b) **Constitution of the Board of Management:** The first Board of Management of the University has been constituted under section 23(1) read with section 23(3) of the Adhiniyam.
- c) **Constitution of the first Academic Council:** The first Academic Council of the University has been constituted by the Board of management.
- d) **Constitution of the Finance Committee:** The Finance Committee of the University has been constituted by the Board of management.
- e) Discussion to start D.Pharma course for the Academic Session 2017-18. The council approved to start D.Pharma course.

#### **Launch of university website**

University accorded due priority to the design, development, hosting and maintenance of a dynamic website of the University. Since the University did not have expert/technical support, the Vice Chancellor constituted a committee under the Chairmanship of Dr. B.K Agarwal (P.G Director) Dr. Sanjeev Narang (Pro Chancellor) & Dr. Hemani Sukhija (Asst Registrar. Academics) as its members to find a suitable vendor for developing University Website, till then to find an alternate way for functioning of the website.

The initiative was taken and though the content as of now is limited, the website is being designed to be dynamic and can be expanded into a full-fledged e-learning and e-governance portal.

*The Academic Council viewed the web-site of the University ([www.malwanchaluniversity.com](http://www.malwanchaluniversity.com)) and unanimously approved the action.*

  
  
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*The Academic Council noted the action*

**Draft Statutes:**

In accordance with the provisions contained in various Sections of the State Universities Act 2007, the University is required to frame a series of Statutes for its smooth functioning. A list of the required Statutes has already been made by analyzing the Act and efforts are made and it has been published in the Gazette from No. 1 to 37.

*The Academic Council considered the Statute and, after suitably incorporating the specific suggestions made above, recommended the same for the approval of the Board of Management.*

**Draft Ordinances:**

In accordance with the provisions contained in various Sections of the University Act & Statutes, the University is required to frame a series of Ordinances for its smooth functioning. A comprehensive list of the Ordinances to be made by the University as per the requirements and provisions of the Madhya Pradesh Niji Vishwavidyalaya Adiniyam Act 2007 has been worked out and efforts are on to draft all Ordinances at the earliest. Since utmost care is being taken to ensure that the Ordinances are framed in consonance with the best practices found anywhere in the world, the process is taking a longer time (a) The draft Ordinances 1 to 25, as annexed herewith is placed before the Academic Council for consideration and approval.

*The Academic Council considered and recommended the same for the approval of the Board of Management.*

**Rate of Honorarium payable to Members/Experts/ Resource persons:**

The university has to engage the services of external expert and resource persons for various academic and administrative consultations and meeting like Ad-hoc Boards of Studies, Meeting of Scrutiny committee, Resource persons for preparation of question banks, paper setting for entrance examination, interview etc. The rates will be decided in the upcoming meeting. The academic Council considered and recommended the same for the approval of the Board of Management.

**Board of Studies:**

Programs do Studies of the University are to be designed within the framework of the Curriculum Framework, Program of Studies, Comprehensive Choice Based Grading System. Comprehensive Continues Internal Assessment are delineated in detail in the vision Document and Strategic plan of the university



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within the framework of the Madhya Pradesh Niji Vishwavidyalaya Adhiniyam act 2007 which mandates certain salient features for the university and in keeping with the requirements of the vision documents of the university, further details with respect to the curricula, admission policy, fee structure, academic calendar, etc. are to be worked out. Normally these functions are to be undertaken by the board of studies of the respective department. Accordingly these boards have been constituted.

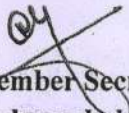
*The academic council considered and recommended the same for the same for the approval of the Board of Management.*

**Logo of the University:**

Some logos were presented before the Academic Council for its consideration and the Academic Council considered the logos and chose the one that looked good and selected the same and approved it. The academic council expressed its satisfaction on the progress made in the establishment of the University so far.

The Academic Council thanked all the members of the Malwanchal University for its effort to establish the University in such a short period of time.

The meeting ended with a vote of thanks to the Chair.

  
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Malwanchal University,  
Indore (M.P.)

  
Registrar  
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**Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions**

Ref.No.: MU/RO/2016/302(a)

Date:-10.12.2016

## Minutes of Second Academic Council Meeting

Second Meeting of the Academic Council was held on 09.12.2016. It was presided by the Vice Chancellor.

### After discussion following Decisions/Suggestions were made by the Council-

1) Council was informed by the Head of Institutes (HOI) that Board of Studies (BOS) already exists. However, HOIs were ask to review the constitution of these Boards and make necessary changes. In case in some places these Boards are not constituted they should be constituted forthwith.

These Boards should hold meetings and send their minutes to HOIs and copy to the Registrar to be put up in next Meeting of the Council.

2) **Academic Calendar-**

Academic Calendar as put up by HOIs is accepted.

3) **Academic Audit-**

It was felt that Academic Audit is very necessary for improvement in education. HOIs are advised by the councils to make this audit by holding discussions at different levels. Its progress will be discussed in next meeting of the council.

4) **New courses proposed-**

- (i) M.S.W.
- (ii) Hospital Management
- (iii) M.Sc in Biochemistry & Microbiology
- (iv) Pharmacy

5) The continuation of the following courses have been proposed by the BOS of our constituent units-

- a) MBBS – Index Medical College, Hospital & Research Centre
- b) BDS – Index Institute Of Dental Sciences
- c) B.Sc., M.Sc. and P.B. B.Sc. Nursing – Index Nursing College

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- d) BPT and DMLT – Index Department of Physiotherapy & Paramedical Sciences  
e) D. Pharma – Department of Pharmacy
- 6) The proposal from the nursing Department is approved as proposed by Principal, Index Nursing College.

**7) Cultural/Sports-**

Activities will continue as at present by different units. However these events will organize in a particular week to be decided by the Pro Chancellor.

**8) Attendance-**

75% Attendance is required for appearing in the Examination. Less than 75% attendance, they will not be allowed to appear for Examination.

- 9) It was suggested that from next session a Youth Festival will be organized by the University.

- 10) Proposal put forwarded by the COE is approved by the Academic Council.


**Regarding 1<sup>st</sup> Year Marks details-**

- (i) Theory & Viva minimum passing marks 60 out of Maximum 120.  
(ii) Practical minimum passing marks 20 out of Maximum 40.  
(iii) Internal Assessment minimum marks required to appear in examination are 14 out of maximum 40 but to pass the subject students should obtain minimum 100 marks in subject total out of maximum 200.

This is applicable for subject of MBBS 1<sup>st</sup> Prof only (Anatomy, Physiology and Biochemistry). It will be different for other subjects.

- 11) It was decided that the next Meeting will be held in the month of March-2017.

The Meeting is concluded with a vote of thanks to chair.

  
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**Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions**

Ref.No.: MU/RO/2017/91(A)

Date:-22.03.2017

## Minutes of Third Academic Council Meeting


Third Meeting of the Academic Council was held on 22.03.2017. It was presided by the Vice Chancellor.

### **After discussion following Decisions/ Suggestions were made by the Council-**

1. Index Medical College, Hospital & Research Centre submitted the reports of Board of Studies and the same was approved by the Academic Council. Principal Nursing was requested to put up the report of Board of Studies before the next Academic Council Meeting. Dr. Kundendu Arya from Index Institute of Dental Sciences informed that they will submit a report in one week.
2. Sample template for Academic Audit could not be circulated. The same is being circulated now. HOIS are requested to conduct the Academic Audit and send the report of the audit to this office.
3. HOIs were requested to adhere to the Academic Calendar.
4. Academic Council was informed that seminars, workshops etc are being organized. HOIs were requested to keep a record & photographs of such events.
5. Similarly Guest lecturers should be encouraged. This was also decided to give adequate payment to the guest lecturer.
6. Dr. Ajay Joshi is made permanent invitee of Academic Council.
7. The Matter of Proposed Budget for 2017-18 was raised but it was pointed out by Dr. M.R. Kural, Index Medical College, Hospital & Research Centre that he has certain problem for projecting the budget. The matter of budget will be taken up separately.

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8. The following courses which are being run since 2016 and further in 2017 the Academic Council approved the courses.
- MBBS – Index Medical College, Hospital & Research Centre
  - BDS – Index Institute Of Dental Sciences
  - B.Sc., M.Sc. and P.B. B.Sc. Nursing – Index Nursing College
  - BPT and DMLT – Index Department of Physiotherapy & Paramedical Sciences
  - D. Pharma – Department of Pharmacy
9. As the matter of 1st Prof. MBBS supplementary batch requesting for permission to attend classes with the main batch was rejected as it is against the rules as there is no such provision.
10. It was decided to constitute IQAC cell under Malwanchal University.
11. It was decided to constitute Environmental committee and its policy.
12. It was decided to constitute Gender Sensitization committee and its policy.
13. Dr. Vineet Kumar Gohiya raised the issue of nonpayment of remuneration to the examiners. He was assured that it will be done.
14. The Meeting concluded with vote of thanks to the chair.

  
Member Secretary  
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Cc: - All concerned members

  
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Constituent Units : **Index Medical/Dental/Nursing/Paramedical Institutions**

Ref.No.: MU/RO/2017/171(A)

Date:-11.08.2017

## Minutes of Fourth Academic Council Meeting

Fourth Academic Council Meeting was held on 10.08.2017 in University conference hall.  
Following persons were present-


- |                             |                            |
|-----------------------------|----------------------------|
| 1. Mr. N. K. Tripathi       | 12. Mrs. Aline Upadhyay    |
| 2. Dr. B.K. Agrawal         | 13. Dr. M. Christopher     |
| 3. Dr. M.R. Kural           | 14. Dr. H. L. Jain         |
| 4. Dr. Prem Nyati           | 15. Dr. O. P. Tiwari       |
| 5. Dr. Priyank Banthia      | 16. Dr. Reshma Khurana     |
| 6. Dr. Ajay Joshi           | 17. Mr. Javed Khan Pathan  |
| 7. Mrs. L. Thamphasana Dev  | 18. Dr. Vijendra Singh     |
| 8. Dr. Swati Prasanth       | 19. Dr. M. S. Chandel      |
| 9. Dr. Magesh Kumar         | 20. Ms. Sonika Shrivastava |
| 10. Dr. Kundendu A.Bishen   |                            |
| 11. Dr. Vineet Kumar Gohiya |                            |

## After deliberations following decisions/ recommendations were made-


1. Minutes of the third Academic Council held on 22.03.2017 were approved by the council.
2. Regarding Academic Audit there were certain concerns about the existing Academic Audit Form. Although this form was earlier discussed and approved, it was decided that HOI's will have a relook of the present form and come out with a new suitable Academic Audit Form which they feel will be more relevant for their Audit. The purpose of the Audit will be to find the present quality of education and suggest means to improve the same. This revised form will be submitted to the University in one month.
3. Weekly Workload Form should be filled as instructed earlier.

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4. Ordinances of M. Phil and Master of Public Health, amendments in B.Sc. (Agriculture), Medical M.Sc. and MBA HA/HM were approved.
5. Academic Calendar was approved by the council.
6. Remuneration for Internal Examiner for practical examination was approved. This will be put up before the Board of Management.
7. Remuneration for Chairperson of Board of Examination was approved.
8. Board of Studies of all Institutes approved.
9. It was decided to bring out one quarterly Malwanchal Journal of Health Sciences. It will contain Medical and Health related articles by members of faculties and students. The Editorial Board will be headed by Dr. Sanjeev Narang and he will nominate two more members for this.
10. It was decided that sport should be given proper emphasis in the education. Dr. Priyanka Banthia, Dean Inst. of Dental Sciences was selected for promoting sports. He may start organizing sports activities.
11. It was decided that conferences by students should be organized to promote learning and for academic and social growth of students. Mrs. Aline Nitin Upadhyay will be the convener for such activities for all Institutions.
12. Ordinance no.13 of Malwanchal University was published in the gazette 2016 regarding pattern of University examination for the MBBS course. This pattern is as per the norms of MCI. It is therefore unanimously decided the marking pattern and declaration of result etc. should be as per the said ordinance.
13. A committee should be formed to go into details on the issue of conducting exams for failed students and if necessary amend or delete ordinances of the university concerning examination.
14. The Meeting concluded with a vote of thanks to the chair.

  
**Member Secretary**  
**Malwanchal University,**  
**Indore (M.P.)**

Cc: - All concerned members

  
**Registrar**  
**Malwanchal University**  
**Indore (M.P.)**

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Ref.No.: MU/RO/2018/67(A)

Date:-14.03.2018


## Minutes of Fifth Academic Council Meeting

Fifth Academic Council Meeting was held on 13.03.2018 in University conference hall and after detailed deliberation following decisions were taken-

- 1) All Board of Studies (BOS) under consideration of the Council were approved.
- 2) Format of the University Degrees, Mark sheets and certificate for Migration and Eligibility were approved by the council.
- 3) The Academic Council approved the Academic Calendar for 2018-19.
- 4) As per the policy of the state government and other statutory bodies it was decided to do away with semester system.
- 5) The council approved the plan for creation of the department of Agriculture Science.
- 6) University will access the Academic Audit and take measures to improve the teaching and learning.
- 7) With the permission of the chair following decision were taken-
  - a) Regarding the pattern for questions in MBBS examination the council approved the proposal of chief.
  - b) If the chairperson of BOS/BOE is on leave for a long time then the second senior most person will act as chairperson. All the files will be kept in University.
  - c) The Council also decided that the fees for examination of MD/MS will be Rs. 20,000/-.
- 8) Meeting concluded with a vote of thanks to the chair.

  
Member Secretary  
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Cc: - All concerned members

  
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**Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions**

Ref.No.:MU/RO/2018/256

Date: 16.08.2018

## Minutes of Academic Council Meeting

The Meeting of the Academic Council was held on 10.08.2018. It was presided over by the Vice Chancellor. Persons who attended the meeting are as per the list enclosed.

### After deliberations following decisions were taken-


1. The Minutes of the precious Meeting of the Academic Council were approved.
2. The council approved the starting of following new courses-
  - a) Diploma in Dental Mechanics, Diploma in Dental Hygienist and Diploma in Chairside Assistant.
  - b) D. Pharma and B. Pharma
  - c) Master of Physiotherapy (MPT)
3. The council discussed the reorganization of Beards of Studies. Dean, Index Institute of Dental Sciences informed than he is reconstituting a new Board of Studies.
4. The council felt that present Boards of Examination are functioning properly. It was requested to HOIs to see that external examiners are also proposed from outside the state.
5. Regarding Hindi to be allowed for writing answers in the examination, only the Principal, Department of Physiotherapy and Paramedical Sciences proposed that Hindi may be allowed for the students of BMLT and DMLT. The council agreed to allow Hindi for these students looking to the background of such students. Meanwhile a proposal for amendment in the Ordinance he sent to the MPPURC.
6. Regarding creation of Zero Hour and the activities for this period the matter is left to the discretion of HOIs. They may decide about the timing, frequency and activity of such hour.

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7. The council approves the Degrees to be conferred by the University as per the list provided by the examination section.
8. The Vice Chancellor laid emphasis on the research work by the faculty members.
9. The HOIs were requested to improve the methods of teaching as directed by UGC by CME, CDE, CNE and TOT methods. The council also approved that HOIs will conduct the training of teachers and teaching methodology.
10. The council approved the Academic Calendar for 2018-19.
11. For publication of periodical, the council felt that the editorial. Board should take up the issue for publishing the journal of technical excellence.
- Other points discussed with the permission of the chair-

- 1) It was approved that name of the institute college will be printed on the mark sheets and degrees.
- 2) It was decided to include D.Pharm in the system of retotaling revaluation like other courses. A proposal to amend the ordinance to be sent to MPPURC.
- 3) A point was raised, regarding the remuneration to be paid to the faculties for teaching in other units of the university. Similarly it was pointed out that remuneration should be given to the internal examiners. The Council approved these points and both matters will be put up before the Governing Body for final decision.
- 4) The Council approved for the review of examination answer copies of MD/MS.
- 5) The council approved that CBCS cannot be implemented as we are Medical University.
- 6) A proposal was put up by the Asst. Registrar – Academics regarding the conduction of interdisciplinary course.  
After a brief discussion it was decided that since we are having only medical courses it is not possible to have interdisciplinary courses.

12. The meeting concluded with the vote of thanks to the chair.

  
Member Secretary  
Malwanchal University,  
Indore (M.P.)

Cc:- All Academic Council Members

  
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Ref.No.:MU/RO/2019/45

Date: 09.05.2019

## Minutes of Academic Council Meeting


The Meeting of the Academic Council was held on 07.05.2019. It was presided over by the Vice Chancellor. Persons who attended the meeting are as per the list enclosed.

### After deliberations following decisions were taken-

1. Minutes of the previous Academic Council meeting held on 10/08/2018 were approved.
2. For developing the personality of the students by providing them extracurricular activities, the matter was discussed.
  - This was left to the discretion of HOIs to organize such activities. It was suggested by the Hon'ble Chairperson that, these activities among others could be debate, writing, sports, cultural events and quiz etc....
3. Regarding the research work, the Chairperson laid emphasis on the importance of research. He suggested that our research should be oriented towards common man living in our vicinity.
  - The Chairperson also requested to send proposal for individual financial help to faculty members opting for Ph.D.
  - It was also decided that, every institute should have their own Scientific/Ethical committees. In case if other institutes want to consult on ethical issues they may consult it with ethical committee of IMCHRC.
4. The Chairperson appraised the members about the preparation of NAAC related work. On 13/05/2019 a meeting of HOIs and Nodal Officers of all institutes is being convened to discuss about the short comings as per NAAC standards.
5. All HOIs were instructed to submit monthly workload of the members of the faculty.


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6. The Academic Council approved the new courses.
7. The Chairperson was informed that BOS have been duly formed.
8. The Chairperson was informed that BOE have been duly formed.
9. The Academic Council decided to pulp the answer sheets after 6 months from the date of result.  
This is also the practice in other Universities.
10. It was decided that, a magazine of the University should be published with the contribution of students and faculty members of all institutes.
  - They may contribute short stories, poems, articles, sketches and cartoons etc...
  - The academic council approved the Gazette of India received from UGC on Ph.D Degree regulations.
11. The controller of examination presented the Annual report of examination held during the academic session 2018-19.
12. Chairperson and members discussed in the brain storming session about the entire functioning and future of the University.

  
Member Secretary  
Malwanchal University,  
Indore (M.P.)

**Enclosure:-**

- List of New Courses.
- List of persons Attended.

  
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**Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions**

Ref.No.:MU/ASO/2019/85

Date: 12.10.2019

## Minutes of Academic Council Meeting

The meeting of the Academic Council was held on 10.10.2019, at 11 am at Conference Hall of Malwanchal University. It was presided over by the Vice Chancellor. Persons who attended the meeting are as per the list enclosed.

### **After deliberations following decisions were taken-**

1. Minutes of the previous Academic Council meeting held on 07/05/2019 were approved.
2. The Academic Calendar for the year 2019-20 was approved in the meeting. Incharges for the sports and cultural activities were requested to put-up detailed programmes of the activities for sport and cultural week.
3. Review of the research work was done. The situation has not much improved since the previous meeting, it has been decided that Vice Chancellor will separately hold a meeting of HOIs and PG-Director Dr. B.K. Agarwal next week.
4. The members discussed in detail about preparation for NAAC. The Vice Chancellor motivated the members not only to prepare for NAAC but also create a positive eco system for better quality of education.
5. HOIs informed that extracurricular activities are going on for the students in their respective Institutions/Colleges. Sports teacher will also be provided shortly.
6. With the permission of the chair the following points were also discussed:-
  - a) Dr. V.K. Arora raised issue of publication of research paper by PG students before appearing for the university exam. The committee agreed with the same.
  - b) The Academic Council approved the proposal that the tenure of the members of BOS should be increased from 3 years to 5 years; University statue 19 will be amended.

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c) Dr. Prem Nyati raised of giving grace marks in practical examination also. There is no restriction on giving grace marks to students in practical examination for this purpose following committee has been constituted to study and report in 15 days.

- 1) Dr. Prem Niyati
- 2) Dr. Satish Govind Karandikar
- 3) Prof. (Mrs). Thamphasana Devi
- 4) Dr. Magesh Kumar (Coordinator)

7. The Academic Council approved the Institutional Ethics Committee of Index Medical College, Hospital & Research Centre which was formed on 08.07.2019

8. The meeting ended with the vote of thanks to the chair.

  
Member Secretary

✓ Malwanchal University,  
Indore (M.P.)

Enclosure:

- List of persons Attended.

Cc: All Members.

  
Registrar  
Malwanchal University  
Indore (M.P.)

# MALWANCHAL UNIVERSITY

INDORE (MADHYA PRADESH)

[Unit of MAYANK WELFARE SOCIETY]

(A Private University Established by the Madhya Pradesh Niji Vishwavidyalay Adhiniyam No.17 of 2007)  
Registration no. : MPPU20



**University Address :**

Index City, NH-59A,  
Nemawar Road,  
District Indore-452016 (M.P.),  
Ph./Fax : 0731-4013656

**Corporate Office Address :**

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**Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions**

Ref. No.:MU/RO/ACA/2020/186

Date: 11/12/2020

## Minutes of Academic Council Meeting

The meeting of the Academic Council was held on 10-12-2020, at 11:30 am at Conference Hall of Malwanchal University. It was presided over by the Vice Chancellor. Persons who attended the meeting are as per the list enclosed.

**After deliberations following decisions were taken:-**

1. Minutes of Academic Council meeting held on 12-10-2019 were approved.
2. The issue of academic calendars of different institutes was approved in principle. However, it was decided that academic calendar can be extended because of non opening of institutes due to COVID-19 pandemic. It was further decided that if next year the new batch of first year admitted before the expiry of full academic calendar of present first year students, that parallel, classes will be held for both first year batches.
3. Different institutes have put up amendments by way of addition in their syllabus. Mostly these amendments a regarding COVID-19 virus. Different institutes want to be included in their syllabi. COVID-19 year wise topics for institutes approved an as follows:

**A. Index Medical College Hospital & Research Centre**

The academic council approved the addition of COVID-19 topics:

MBBS 2<sup>nd</sup> year - Dept of Pharmacology "ANTIVIRAL DRUGS USED TO MANAGE COVID-19"

MBBS 2<sup>nd</sup> year - Dept. of Microbiology "STRUCTURE AND PECULIARITY OF CORONA VIRUS".

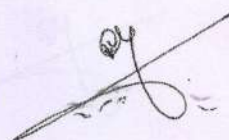
MBBS 2<sup>nd</sup> year - Dept. of Pathology "CHANGES DURING COVID-19 INFECTION"

MBBS Final year (Part-1) Dept. of Community Medicine "COMMUNITY MEASURES TO PREVENT AND TO MANAGE COVID-19"

MBBS Final year (Part-2) Dept. of Obstetrics and Gynecology "OBSTETRIC MANAGEMENT OF COVID-19"

MBBS Final year (Part-2) Dept. of Pediatrics "MANAGEMENT OF COVID. PRECAUTIONS AND MANAGEMENT IN COVID-19".

  
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### **B. Index Institute of Dental Sciences**

The academic council approved the addition of COVID-19 topics:

BDS 2<sup>nd</sup> year Pharmacology "ANTIMICROBIAL AGENTS (AGAINST BACTERIA, ANAEROBIC INFECTIONS, FUNGI, VIRUS AND BROAD SPECTRUM), INFECTION MANAGEMENT IN DENTISTRY, IMPLICATION OF CHEMOTHERAPY IN CLINICAL DENTISTRY".

BDS 2<sup>nd</sup> year - General Pathology and Microbiology "VIRUSES OF RELEVANCE TO DENTISTRY"

BDS 3<sup>rd</sup> year - General Surgery "TRANSMISSIBLE VIRAL INFECTIONS".

BDS 4<sup>th</sup> year - Dept. of Periodontics "COVID-19 AND ITS IMPLICATION IN PERIODONTOLOGY"

BDS 4<sup>th</sup> year - Dept. of Orthodontics "EMERGENCIES IN ORTHODONTICS AND THEIR MANAGEMENT DURING COVID-19 PANDEMIC".

BDS 4<sup>th</sup> year - Dept. of Conservative Dentistry and Endodontics "GUIDELINES FOR MANAGING EPIDEMICS, PANDEMIC AND OUTBREAKS IN RELATION TO CONSERVATIVE DENTISTRY".

### **C. Index Nursing College**

The academic council approved the addition of COVID-19 topics:

P.B.B.Sc, Nursing 1<sup>st</sup> year, B.Sc. Nursing 2<sup>nd</sup> year topic "ROLL OF NURSE IN TREATING COVID-19 PATIENTS".

P.B.B.Sc. Nursing 2<sup>nd</sup> year, B.Sc. Nursing 3<sup>rd</sup> year topic "MENTAL HEALTH ISSUES DURING COVID-19 PANDEMIC".

P.B.B.Sc. Nursing 1<sup>st</sup> year, B.Sc. Nursing 4<sup>th</sup> year topic "PERINATAL CARE DURING COVID-19 PANDEMIC".

P.B.B.Sc. Nursing 1<sup>st</sup> year, B.Sc. Nursing 3<sup>rd</sup> year topic "GUIDANCE RELATED TO CHILD CARE DURING COVID-19 PANDEMIC".

P.B.B.Sc. Nursing 2<sup>nd</sup> Year, B.Sc. Nursing 2<sup>nd</sup> Year topic "AWARENESS AND PREVENTION DURING COVID-19 PANDEMIC".

### **D. Department of Physiotherapy and Paramedical Sciences**

The academic council approved the addition of COVID-19 topics:

BMLT 3<sup>rd</sup> year- "LAB SKILLS IN PANDEMIC 2019".

BPT 4<sup>th</sup> year - "PHYSIOTHERAPY IN COVID-19".

### **E. Department of Pharmacy**

The academic council approved the addition of COVID-19 topics:

#### **B. Pharma III Semester:**


SAFE HYGIENE AND PRECAUTIONARY STEPS ON PHARMACY/MEDICAL COUNTER.  
DISPENSING OF COVID DRUGS WITH SPECIAL CARE AND TECHNIQUES.

MECHANISM OF ACTION OF COVID DRUGS.

PROPER MAINTENANCE OF AVAILABILITY OF COVID DRUGS.

#### **B. Pharma IV Semester:**

PROPER ISOLATION TECHNIQUES.

  
  
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**D.Pharma 2<sup>nd</sup> year:**

INTRODUCTION OF CLINICAL TRIALS AND RESEARCH.  
INCLUSION OF ALL PHASES OF DRUG RESEARCH.  
PROPER TECHNICAL ASPECTS DURING EXPERIMENT ON ANIMALS.  
INTRODUCTION OF NEW DRUGS CAME INTO EXISTENCE AFTER COVID.  
DOSAGE FORMS OF NEW ENTITY/MOLECULES OF DRUGS.  
SAFE HYGIENE AND PRECAUTIONARY STEPS ON PHARMACY/MEDICAL COUNTER.  
CLEANING AND FUMIGATION TECHNIQUES OF CLEANING FRIDGE AND COOL PLACE  
IN PHARMACY.

4. The National Education Policy was referred in the meeting. It was decided that a meeting of HOI's and senior professors will be called after they have studied the policy, to formalize the points which are relevant to our university.
5. It was felt that the research work in the university is going slow. It was decided that Assistant Registrar (Research) will put up a draft of circular giving the complete picture of recent methodology for conducting research.
6. It was decided in the council that university will now apply for NAAC grading. All the HOI's were instructed to start expediting data collection in consultation with their Nodal Officers. The registrar will frequently call the meetings of Nodal Officers to look into the progress of every point of SSR.
7. The controller of examination put a proposal to stop the issue of supplementary copies during examinations. It was approved.
8. The number of the pages in the main copy to be increased from 16 to 24 pages. It was approved.  
(Action-Controller of Examination)
9. Information regarding Swayam courses was given to all the members of academic council with request to motivate people to take up such courses. The faculty or students can opt for it.  
(Action-Dr. Rolly Agarwal, Member)
10. It was categorically told to everyone including HOI's not to start any course without the approval of academic council.
11. With the permission of the chair following points were also discussed:
  - A. The amendments of syllabus put forth by the Dean Nursing regarding integration of Certificate Course in Community Health (CCCH) courses in B.Sc. Nursing and Post Basic Nursing proposed by Indian Nursing Council was approved.

(Action-Principal, Index Nursing College)

TECHNIQUES OF TAKING SAMPLE FOR COVID.  
DISPENSING OF VTM KITS REQUIRED FOR COVID TESTING.  
IMPORTANCE OF VTM KITS.  
STORAGE OF VTM KITS.  
TRANSPORTATION OF VTM KITS.

**B.Pharma V Semester:**

SYSTEMIC DISTRIBUTION OF PPE KITS.  
MANUFACTURING OF PPE KITS.  
PROTECTION DETAILS OF PPE KITS IN TERMS OF GCM.

  
  
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**B.Pharma VI Semester:**

PROPER TECHNICAL ASPECTS DURING EXPERIMENT ON ANIMALS  
INTRODUCTION OF NEW DRUGS CAME INTO EXISTENCE AFTER COVID.  
CLEANING AND FUMIGATION TECHNIQUES OF CLEANING FRIDGE AND COOL PLACE  
IN PHARMACY.

**B.Pharma VII Semester:**

PROPER WAY TO PURCHASE OF COVID DRUGS AND THEIR DOCUMENTATION.  
PROPER TECHNIQUES FOR PRECAUTIONS DURING DISPENSING OF DRUGS  
PROPER ISOLATION TECHNIQUES.

**B.Pharma VIII Semester:**

INTRODUCTION OF CLINICAL TRIALS AND RESEARCH.  
INCLUSION OF ALL PHASES OF DRUG RESEARCH.  
DOSAGE FORMS OF NEW ENTITY/MOLECULES OF DRUGS.

**D.Pharma 1<sup>st</sup> year:**

DISPENSING OF COVID DRUGS WITH SPECIAL CARE AND TECHNIQUES.  
DISPENSING OF VTM KITS REQUIRED FOR COVID TESTING.  
SYSTEMIC DISTRIBUTION OF PPE KITS.  
SYSTEMIC HANDLING OF COVID DRUGS.  
PROPER MAINTENANCE OF AVAILABILITY OF COVID DRUGS  
PROPER WAY TO PURCHASE OF COVID DRUGS AND THEIR DOCUMENTATION.  
PROPER TECHNIQUES FOR PRECAUTIONS DURING DISPENSING OF DRUGS.

B. All the members of the Academic Council were informed about the starting of B. Pharma course in the university which was approved by Pharmacy Council of India.

C. Proposal to start new paramedical courses for academic session 2020-21.

i. Diploma in Human Nutrition (2 Years)


ii. MMLT PG (2 Year)

Both courses were approved.

(Action – Principal, Department of Physiotherapy and Paramedical Sciences)

D. The MDS course in the Index Institute of Dental Sciences was approved.

12. The controller of examination presented the Annual report of examination held during the academic session 2020-21.
13. The Academic Council approved Institutional Ethics committee of Index Institute of Dental Sciences which was formed on 03.10.2020.
14. The meeting ended with the vote of thanks to the chair.

  
Member Secretary  
Malwanchal University,  
Indore (M.P.)

Enclosure:-

- List of New Courses
- List of Persons Attended.

  
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# MALWANCHAL UNIVERSITY

INDORE (MADHYA PRADESH)  
[Unit of MAYANK WELFARE SOCIETY]

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Ph./Fax : 0731-4013656

Constituent Units : **Index** Medical/Dental/Nursing/Paramedical Institutions

Ref.No.MU/RO/2022/111

Date: 17.07.2021

## Minutes of Academic Council Meeting

The Meeting of the Academic Council was held on 14.07.2021, at 11:15 AM at Conference Hall of Malwanchal University. It was presided over by the Vice Chancellor Sir.

Persons who attended the meeting are as per the list enclosed.

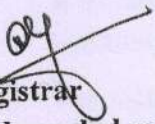
After deliberation following decisions were taken –

1. Minutes of the previous Academic Council meeting held on 10.12.2020 were approved except point no.3. It was decided that formal orders should be issued by the academic section of University for amending syllabus.  
For point no. it was seen that no draft has been put up by Asst. Registrar (Research).
2. It was said in the council that online classes have come to stay and the university has to develop a reliable platform for online classes.  
A summary of report by AIU and QASPIR on "Preparedness of Indian Higher Education Institutions for Online Education" will be given to HOIs for guidance.
3. The members of the Academic Council approved the agenda to submit the ordinances 63 to 87 (total 25) to MPPURC for the publication in the gazette of Government of Madhya Pradesh.
4. Regarding the new courses Principal, Department of Physiotherapy and Paramedical Sciences, sent a proposal for new courses and a list of new courses which may be launched by the University, was given by Pro-Vice Chancellor Dr. Ramghulam Razdan and he was requested by the council to get the ordinances and curriculum where such courses are being run.  
Deputy Registrar Dr. Mahakal Chandel put up a list of new courses for which he has obtained ordinances.  
It was decided to forward these ordinances for approval of government through MPPURC.  
A review of research work was done for various types of grants and collaboration, a committee will be formed by Pro- Vice Chancellor Dr. Ramghulam Razdan and Asst. Registrar Mrs. Deepshikha Vinayak will be the Member Secretary.

  
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5. Program of ERP was discussed and it was pointed out that technical problems should be rectified at the earliest.
6. Academic Calendars submitted by HOIs were approved for academic session 2021-22.
7. The controller of examination presented the Annual report of examination held during the academic session 2021-22.
8. HOIs were told that inflibnet provided by UGC can be used for checking plagiarism. The certificated may be obtained for the thesis through Infilbnet. All thesis or research work should be uploaded on Shodh Ganga. Deputy Controller Examination informed that uploading of certificate have started on NAD (National Academic Depository).
9. The following courses are introduced by the University in the last five years
  - o MBBS, MD/MS
  - o BDS, MDS
  - o B.Sc. Nursing, M.Sc. Nursing
  - o BMLT, DMLT, BPT, MPT, MMLT
  - o D. Pharma, B. Pharma
10. The proposal put up by the Assistant Registrar (Academics) regarding the formation of a committee for preparation of NAAC, the committee is named as Internal Quality Assurance Cell (IQAC). The Academic Council had a brief discussion and decided to form IQAC committee under the Chairmanship of the Vice Chancellor.

The meeting ended with the vote of thanks to the chair.

  
**Registrar**  
**Malwanchal university,**  
**Indore (M.P.)**

**Cc:-**

1. Chancellor
2. Pro Chancellor
3. Mr. N.K. Tripathi (Vice Chancellor) – Chairperson
4. Dr. Ramghulam Razdan (Pro Vice Chancellor) – Member
5. Dr. M. Christopher (Registrar) – Member Secretary
6. Dr. V.K. Singh (Additional Registrar) – Member
7. Dr. M.S. Chandel (Deputy Registrar Academic) – Member
8. Dr. G.S. Patel – Member
9. Dr. Prem Nyati – Member
10. Dr. Satish Govind Karandikar – Member
11. Dr. Smiriti Solomon – Member
12. Dr. Javed Pathan – Member
13. Dr. Reshma Khurana – Member
14. Mrs. Deepshikha Vinayak – Member
15. Mr. Pushpendra Singh – Member
16. Mrs. Sonika Shrivastava – Member
17. Dr. Dheeraj Sharma – Member
18. Dr. Rajendra Singh – Member

  
**Registrar**  
**Malwanchal University**  
**Indore (M.P.)**

# MALWANCHAL UNIVERSITY

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**Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions**

Ref.No.MU/RO/2022/141

Date: 10.05.2022

## Minutes of Academic Council Meeting

The Meeting of the Academic Council was held on 29.04.2022 at 11:15 AM at Conference Hall of Malwanchal University. It was presided over by the Vice Chancellor Sir.

Persons who attended the meeting are as per the list enclosed.

**After deliberations following decisions were taken-**

1. Minutes of the previous Academic Council meeting held on 14.07.2021 were approved.
2. It was informed to all HOI's to submit the BOS minutes with amendments if any for academic session 2022-23.
3. A detailed discussion was held on the documentation process for applying in NAAC. It was ordered to all HOI's to co-ordinate with nodal officers to get all the concerned documents of their institutes to be uploaded on NAAC website.
4. It was informed to all HOI's that timely submission of data for AISHE should be ensured in the future so that all the data can be uploaded on the AISHE portal.

The Vice Chancellor informed that for the purpose of AISHE some new fields have been added in the enrollment form and they are:

- A. HR Module Transgender, Person with disability, religion (1.Hindu, 2.Muslim and other minorities).
  - B. Student Module Transgender, Person with disability, religion- (1.Hindu, 2.Muslim and other minorities).
5. Vice-Chancellor thanked all HOI's for making the 1st convocation of Malwanchal University a successful one. In this regard he informed about the debriefing session held for the convocation. Further he requested everyone to cooperate and assist in future.
  6. In view of NAAC the university requires several MOU's with other universities and various other organizations.  
It was requested to all HOI's to sign MOU's for various activities as discussed above.
  7. All HOI's were instructed that while opening new courses they must inform to the registrar office so that he can arrange for inspection by MPPURC. This is necessary for getting scholarships. Strict compliance regarding this to be taken up.
  8. Controller of examination gave a brief of all the activities of examinations which were completed and in coming weeks for academic session 2021-22.  
It was suggested that instead of filling of foil and counterfoil separately single result sheet can be filled. Members of academic council gave consent for the same.

  
Registrar  
Malwanchal University  
Indore (M.P.)






- As per the new education policy and guidelines of UGC which have been received, two programs can be done by a student in a year simultaneously, but it was discussed that as we are having only medical courses we can't implement it in our university.
10. All HOI's were informed to submit the academic calendar for the academic session 2022-23.
  11. All Academic Council members were informed that LOI of BHMS has been received for the academic session 2022-23.
  12. The syllabus review put up by the Principal of Index Nursing College was approved.
  13. Dr. Sudha Shrivastava (Director), IQAC Cell requested the committee to form an Environmental Committee to monitor the campus. As per her request a committee was formed under the Chairmanship of Mr. R.S. Ranawat (Director, Planning and Administration) the following members were included in the committee.
    - 1) Mr. R.S. Ranawat (Director, Planning and Administration)
    - 2) Ms. Chitra Khirwadkar
    - 3) Ms. Amita Singh
    - 4) Ms. Ritu Choukse
    - 5) Ms. Shivani Patidar
    - 6) Mr. Prabhanshu Vyas
    - 7) Mr. Ajay Gour
  14. The Academic Council requested to upload NABL certificate and ISO certificate in Malwanchal University website. Dr. Deepti Hada is asked to do the needful.
  15. The Performance Appraisal Policy, Staff Welfare Policy, Maintenance Policy, Gender Sensitization Policy and Environmental Policy put up by the various heads of the committees in the Academic Council was briefly discussed among the members of the committee and it was unanimously approved by the Academic Council.
  16. IPR Policy, Anti-Plagiarism Policy and Code of Ethics Policy was put up by research cell Chairperson before the Academic Council for discussion among the members of committee and it was unanimously approved by the Academic Council.
  17. Feedback forms of students, parents, teachers and stakeholder to be uploaded on NAAC tab of website.
  18. The controller of examination presented the Annual report of examination held during the academic session 2022-23.
  19. Academic and Administrative Audit handbook was handed over to HOI's in hard copy and were asked to report the compliance to the NAAC office.
  20. The Academic Council approved the constitution of Publication Oversight Committee under Malwanchal University formed on 05.02.2022.

The meeting ended with the vote of thanks to the chair.

With kind Regards,

  
Member Secretary  
Malwanchal University, Indore (M.P.)

Encl: As Above

Cc:

- Chancellor
- Pro Chancellor
- Vice Chancellor
- Pro Vice Chancellor
- Addl. Registrar

- All HOI's
- Concerned Members
- File

  
Registrar  
Malwanchal University  
Indore (M.P.)

# MALWANCHAL UNIVERSITY

INDORE (MADHYA PRADESH)

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**Constituent Units : *Index* Medical/Dental/Nursing/Paramedical Institutions**

Ref.No.MU/RO/AC/2022/404

Date:-12.10.2022

## Minutes of Academic Council Meeting

The Meeting of the Academic Council was held on 28.09.2022 at 11:30 AM at Conference Hall of Malwanchal University. It was presided over by the Vice Chancellor Sir.

Persons who attended the meeting are as per the list enclosed.

**After deliberations following decisions were taken-**

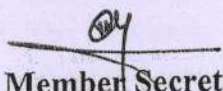
1. Minutes of the previous Academic Council meeting held on 29.04.2022 were approved.
2. The Academic Council members unanimously approved starting of M.Sc. Medical Biochemistry and M.Sc. Microbiology, in our University (Approval received from MPPURC).
3. The Academic Council members unanimously approved starting of Arts and Hotel Management (Approval received from MPPURC).
4. The Academic Council members unanimously approved the starting of (MDS) Master of Dental Surgery in Index Institute of Dental Sciences, (Approval received from MPPURC).
5. The Academic Council members unanimously approved the fee for the Academic Session 2022-23 which has been approved from MPPURC.
6. The HOI's were instructed to take prior permission from the University to start any courses in their Institutions.
7. It was decided in the Academic Council that a minimum of 75% of attendance is required to appear in University Examinations.
8. Vice-Chancellor instructed HOI's to organize regularly seminars, conferences, sports and cultural activities where students from all caste and creed can participate in their Institutions.  
He further instructed to appoint sports officers for each Institution.
9. It was decided in the Academic Council that placement details to be collected from the Alumni at regular interval.
10. It was decided in the Academic Council that Exchange programmes, collaboration & consultancy with other Institutions and industries to be increased.
11. HOI's were instructed to start value added courses on regular basis in their Institutions.
12. HOI's were instructed to conduct various programmes in their Institutions regarding Amrit Mahotsav regularly in their Institutions.
13. Vice-Chancellor instructed to conduct Administrative and Academic activities as it improves the functioning of Institutions.

  
Registrar  
Malwanchal University  
Indore (M.P.)



14. The Academic Council members approved the minutes of the (BOS) Board of Studies of all the Institutions.
15. Members of committee had a brief discussion to promote maximum attendance of the students in the class, to take up the issue it was decided that an award can be given to the student who has achieved maximum attendance in the academic year.
16. Members of academic council agreed to open the complaint box installed in the campus to be opened on Friday of every week and Dr. Rajendra Singh (Asst. Registrar) is to monitor and put up the same to the registrar.
17. HOIs were instructed to submit the academic calendar for the academic session 2022-23.
18. The controller of examination presented the Annual report of examination held during the academic session 2022-23.
19. The academic council approved the 2 courses proposed by the HOI of Department of Physiotherapy and Paramedical Sciences
  - A. Diploma in X-Ray Radiography Technician.
  - B. Diploma in CATH. LAB. Technician.Were approved to be started in the Department of Physiotherapy and Paramedical Sciences.
20. The Vice Chancellor instructed all HOIs to keep vigilance on ragging in the campus.
21. The meeting ended with the Vote of thanks to the Chair.

**With kind Regards,**

  
**Member Secretary**  
**Malwanchal university,**  
**Indore (M.P.)**

**Cc:**

- Chancellor
- Pro Chancellor
- Vice Chancellor
- Pro Vice Chancellor
- Addl. Registrar
- All HOIs
- All the Concerned Members
- File

  
**Registrar**  
**Malwanchal University**  
**Indore (M.P.)**